

## *Acronyms and Definitions*

Accession Number	A unique identification number issued by the Current Research Information System (CRIS) and assigned automatically to each ARS project when new 416/417s are entered into the system.
Active File	Contains all the official project records
AD	Area Director
ADODR	Authorized Departmental Officer's Designated Representative. The ADODR is the ARS person who is responsible for the proper conduct of an extramural research project
ARIS	Agricultural Research Information System
ARMP	Annual Resource Management Plan
ARS	Agricultural Research Service
BARD	Binational Agricultural Research and Development fund for projects of mutual interest to Israel and the United States
BPMS	Budget and Program Management Staff
CD	Center Director
Comp Grant	USDA Competitive Grant
CRADA	Cooperative Research and Development Agreement
CRAS	CRIS Resource Allocation Schedule
CRIS	Current Research Information System. An automated system maintained by CSREES for storing and retrieving information on research projects of USDA and State Agricultural Experiment Stations.
CSREES	Cooperative State Research, Education and Extension Service
DAD	Deputy Area Director
Extramural Research	A legal document that enables ARS to obtain research or research-related services from organizations or individuals outside ARS (Specific Cooperative Agreement, Contract, Grant) - 550A
Forms 416/417	Research Project Forms
Form 425	Outside Funds Request (Reimbursable, Trust, CRADA)
Form 421	Research Progress Report (Annual Report)

Form 550A	Extramural (Specific Cooperative Agreement, Contract, Grant)
Form 115	Manuscript Approval
FY	Fiscal Year
ID	Identification Security
In-house Research	Research conducted by ARS scientists
Intramural Research	Research done within ARS. Funds are either appropriated or received from an outside source through a Reimbursable Agreement or Trust Fund Agreement to fund the research.
LD	Laboratory Director
Mode Code	A numerical identification of management units and locations within the ARS organizational structure. (Ex. 3635-10-00) The first 2 digits represent the Area; the 2 <sup>nd</sup> two digits represent the location; the 3 <sup>rd</sup> two digits represent the laboratory or management unit; the 4 <sup>th</sup> 2 digits represent the research unit/management unit.
MU	Management Unit
MM/DD/YY	Month/Day/Year
NPL	National Program Leader
NPS	National Program Staff
OCI	Office of Cooperative Interactions
PA	Program Analyst or Patent Advisor
PI	Principal Investigator. The research scientist who has the scientific leadership for the specific work described
PTO	Patent Trademark Office
PL-480	Public Law 480 - Foreign research projects associated with OICD
RL	Research Leader
RMIS	Research Management Information System
RPA	Research Problem Area. A classification component of CSREES-CRIS for arranging research problems according to National goals.
SAES	State Agricultural Experiment Station
SCA	Specific Cooperative Agreement
SOI	Subject of Investigation. Code on AD-417 (replaced Commodity)

Special Classification Categories	Special interest areas that require unique coding in ARIS, such as biotechnology (BT) and integrated pest management (IPM)
STP	Strategic Plan Code
SY	Scientific Year. Any professional scientific position that is identified as Category 1 (Research Scientist) or Category 4 (Service Scientist), including Research Associates
TEKTRAN	Technology Transfer Automated Retrieval System
USDA	United States Department of Agriculture
Work File	The file in which new or modified ARS project records are held until they are moved to the Active Project File. Its purpose is to enable persons in Area Offices and at field locations to request NPS approval for changes. Only authorized persons in the NPS Program Support Office may move records from the Work File to the Active File.